

# AGENDA

Meeting of the Board of Directors

10:00 AM, Thursday December 7, 2017

Meeting Location:

InterWest Insurance Services, LLC

Redding Office

310 Hemsted Drive, Suite 200 (2<sup>nd</sup> Floor)

Redding, CA 96002

Phone (530) 222-1737



NORTHERN CALIFORNIA  
SCHOOLS INSURANCE GROUP



## 1. CALL TO ORDER & ROLL CALL – President Adam Hillman

Welcome new directors and guests.

Guests: **Aiello, Goodrich & Teuscher:** Robert Griffith  
**Nor Cal ReLiEF/Keenan:** Tom Russo & Kelley Bosch  
**SETECH/Keenan:** Laurena Grabert

## 2. APPROVAL OF AGENDA

Attached Action

## 3. PUBLIC COMMENTS

*Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

## 4. APPROVAL OF MINUTES

4.1 Approve the Minutes of the 05-23-17 Board Meeting Attached Action

## 5. TREASURER'S REPORT – Treasurer Deborah Pendley

5.1 Consider Annual CPA Audit for 06-30-17 – Robert Griffith Attached Action  
5.2 Consider 10-31-17 Financial Status Report – Deborah Pendley Attached Action  
5.3 Consider 10-31-17 Treasurers Report – Deborah Pendley Attached Action  
5.4 Consider Check Register 05-01-17 through 10-31-17 – David Flores Attached Action  
5.5 Report on 10-31-17 Investment Report – Erik Knak Attached Inform

## 6. JPA MANAGER'S REPORT – Erik Knak

6.1 Report on ReLiEF Board Meeting October 2017 Inform  
6.2 Report on NCR Changes to Auxiliary Organization Policy Attached Inform  
6.3 Report on AB 424 Guns on Campus Attached Inform  
6.4 Report on Cyber Security Liability Policy Attached Inform  
6.5 Review Servicing Agency Policy Continuance Attached Inform  
6.6 Review Experience Modification Factor Findings Attached Inform

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(530) 222-1737  
[www.ncsigschools.com](http://www.ncsigschools.com)

**7. RISK CONTROL CONSULTANT REPORT – Justin David**

- |     |   |          |        |
|-----|---|----------|--------|
| 7.1 | Report on Risk Control Inspections & Responses        |          | Inform |
| 7.2 | Report on Donated Equipment Liability Safety Bulletin | Attached | Inform |

**8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak**

- |     |                                   |          |        |
|-----|-----------------------------------|----------|--------|
| 8.1 | Claims Status Report for 09-30-17 | Attached | Inform |
| 8.2 | Report on NCSIG Claims Trends     | Attached | Inform |

**9. NOR CAL ReLiEF REPORT – Tom Russo & Kelley Bosch**

- |     |   |          |        |
|-----|---|----------|--------|
| 9.1 | Report on ReLiEF Status & Executive Summaries         |          | Inform |
| 9.2 | Report on Keenan SafeSchools Utilization              | Attached | Inform |
| 9.3 | Report on New Mandatory Poster – Transgender Rights   | Handout  | Inform |
| 9.4 | Report on AB 2107 – Child Abuse Training for Day Care | Handout  | Inform |

**10. SELF REPORT – Erik Knak**

- |      |                                      |          |        |
|------|--------------------------------------|----------|--------|
| 10.1 | Report on SELF Status / Developments | Attached | Inform |
|------|--------------------------------------|----------|--------|

**11. OLD BUSINESS – None to report.****12. NEW BUSINESS**

- |       |  |          |        |
|-------|--|----------|--------|
| 12.1  | SETECH Financial Report Years 2016-2017 – Laurena Grabert  | Attached | Action |
| 12.2  | Consider Distribution of 06-30-17 Retained Earnings  | Attached | Action |
| 12.3  | Accept 2017 CAJPA Accreditation Report   | Attached | Action |
| 12.4  | Consider NCSIG Bylaws Amended and Restated   | Attached | Action |
| 12.5  | Consider NCSIG JPA Agreement Amendment   | Attached | Action |
| 12.6  | Consider Cyber Member Retention (Deductible)   | Attached | Action |
| 12.7  | Consider NCSIG Master Program Document Revisions   | Attached | Action |
| 12.8  | Consider NCSIG Internal Investment Control Policy Revision   | Attached | Action |
| 12.9  | Consider Knak Claims Administration Contract Amendment   | Attached | Action |
| 12.10 | Consider Withdrawal from Schools Excess Liability Fund   | Attached | Action |
| 12.11 | Consider Membership in Schools Assoc. for Excess Risk  | Attached | Action |
| 12.12 | Consider Changes to NCSIG Abuse Prevention Training Policy,<br>NCSIG Independent Charter School Policy, and NCSIG<br>Underwriting Policy Relating to New NCSIG Members | Attached | Action |
| 12.13 | Membership Termination Notice: Inspire School of Arts & Sciences   | Attached | Action |
| 12.14 | Consider NCSIG Delinquent Contributions / Termination Policy   | Attached | Action |
| 12.15 | Accept Officer Transportation Exception – Ukiah USD  | Attached | Action |
| 12.16 | Consider NCSIG Local Service Agency Policy Revisions   | Attached | Action |

**13. CONSIDER NEXT BOARD MEETING WEDNESDAY MAY 23, 2018.**

**14. ADJOURNMENT**

**Americans with Disabilities Act**

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.